

**Government of Rajasthan
Finance (G & T) Department**

Reminder - I

F. No. 1 (8) FD/G&T/2011

Jaipur, dated : 19/12/2012
Circular no: 37/2012

CIRCULAR

In connection with Circular No. 33/2012, F. 1(8) FD/ GF&AR/ 2011 dt. 27.11.2012, it is mentioned that the circular already available at the website of Finance Department and was also sent via post to all of the Administrative Departments/ HODs/ PSUs/ Commissions etc.

It is expected that Rajasthan Transparency in Public Procurement Act, 2012 and Rajasthan Transparency in Public Procurement Rules, 2012 will soon come into force.

It is stated that those who have not provided the information required in the aforesaid circular are again requested to please provide the same in the desired format - SPPP/02 (copy enclosed) immediately, in absence of the same, it is not possible to provide the support for uploading information regarding procurement as per provisions of the Act.

It is also stated that the form no. SPPP/03 (copy enclosed), filled by procuring entities of the department / organisation and its attached and subordinate offices, shall be received by the Nodal Officer nominated by you. The Nodal Officer shall issue user id and password to the Procuring Entity for the cause of the procurement related information to be uploaded on the portal as required under Section 17 of Rajasthan Transparency in Public Procurement Act, 2012.

THIS IS MOST URGENT.


**(Urmila Joshi)
Joint Secretary**

Copy forwarded to the following for information and necessary action :-
Copy forwarded for information and necessary action to:

1. S.A. to Governor/C.M./All Ministers/State Ministers.
2. P.S. to Chief Secretary/Addl.Chief Secretaries.
3. P.S. to Principal Secretaries/Secretaries/Special Secretaries.
4. Secretary, Rajasthan Legislative Assembly, Jaipur.
5. Secretary, Lokayukta Sachivalaya, Jaipur.
6. Secretary, Rajasthan Public Service Commission, Ajmer.
7. Registrar, Rajasthan High Court, Jodhpur/Jaipur.
8. All Deputy Secretaries/ Sections of the Secretariat.
9. All Heads of the Departments/All Collectors/Divisional Commissioner.
10. All Treasury Officers.
11. Director, Treasuries and Accounts, Rajasthan, Jaipur.
12. Registrar, Rajasthan Civil Service Appellate Tribunal, Jaipur.
13. Administrative Reforms (Codification) Department (with spare copy).
14. Vidhi Rachana Sangthan for Hindi translation.
15. System Analyst, Finance Department to publish this circular on the website of Finance Department for kind attention to All Administrative Departments/ HODs and Accounts Officials.


Sr.Accounts Officer

Rajasthan State Public Procurement Portal

<http://sppp.raj.nic.in>

Application for creation of Nodal Officer Account

1.	Title* Mr./Mrs./Ms./Dr.		
2.	First Name*: Middle Name: Last Name*:		
3.	Designation*:		
4.	Email ID* say abc@nic.in: (Email ID be used as Login ID)		
5.	Name of Administrative Department*:		
6.	Department*:		
7.	Office Name*:		
8.	Address 1*:		
9.	Address 2:		
10.	District*:	11. City*:	
12.	State*:	13. Pin code*:	
14.	Phone*: +91:	STD	No:
15.	Fax : +91:	STD	No:
16.	Mobile: + 91-		
17.	User Role:	NODAL OFFICER	

Signature of the Nodal Officer

Signature of Administrator

Name:

Name:

Date:

Date:

Seal:

Seal:

Note: The completed, signed and scanned form may please be sent to the email-id An email will be sent confirming the creation of user account.

Disclaimer: The sole responsibility of the accuracy and validity of User Information / Contents in the Bid documents shall rest with the authorised user of the Account.

INSTRUCTIONS FOR FILLING UP THE FORM

- Kindly fill all fields in CAPITAL letters
- Email ID is used as Login ID in the portal. Please write your valid & working email ID.

Rajasthan State Public Procurement Portal

<http://sppp.raj.nic.in>

Application for creation of Procurement Entity Account

1.	Title* Mr./Mrs./Ms./Dr.		
2.	First Name*: Middle Name: Last Name*:		
3.	Designation*:		
4.	Email ID* say abc@nic.in: (Email ID be used as Login ID)		
5.	Name of Administrative Department*:		
6.	Department*:		
7.	Office Name*:		
8.	Address 1*:		
9.	Address 2:		
10.	District*:	11. City*:	
12.	State*:	13. Pincode*:	
14.	Phone*: +91:	STD	No:
15.	Fax : +91:	STD	No:
16.	Mobile: + 91-		
17.	User Role: PROCUREMENT ENTITY		

Signature of the Applicant

Name:-----

Date:

Signature of Nodal Officer

Name:-----

Date:

Seal:

Note: requested bid administration accounts details will be communicated by email.

Disclaimer: This account is meant for publishing and maintaining the Bid information on Rajasthan State Public Procurement Portal. The sole responsibility of the accuracy and validity of User information/Contents in the Bid documents shall rest with the authorised user of the Account i.e. the concerned Bid Inviting Authority is responsible for Bid Administration. NIC shall be responsible only for ensuring the system performance and security.

INSTRUCTIONS FOR FILLING UP THE FORM

- Kindly fill all fields in CAPITAL letters
- Email ID is used as Login ID in the portal. Please write your valid & working email ID.